Dear [Supervisors Name],

In order to assist the agency’s efforts towards preventing unnecessary audits and increasing profitability with a billing and compliance program designed specifically for our needs, I would like to attend the 2020 Billing & Compliance Summit, on October 5-7 in Orlando, Florida.

## This two and a half-day conference is hosted by DecisionHealth, an industry leader in providing regulatory compliance updates, continuing education and cutting-edge solutions to help medical practices achieve their goals.

**Conference Details:**

* **What:** Billing & Compliance Summit
* **When:** October 5-7, 2020
* **Where:** Renaissance Orlando at SeaWorld
	+ Special Room Rate: $204 (+$15 resort fee)
	+ Hotel Cut-Off: Friday, September11, 2020
* **Cost of Registration:**
	+ All-Access Pass (Our Best Value – Save $375): $1,145\*
	+ Main Conference Only (Save $100): $825\*
	+ Preconference (Save $100): $495\*

*\*Early bird pricing expires August 28, 2020*

* **Approximate Cost of Travel:** [Provide here]

## By attending this event, I’ll receive updates on important changes to billing, coding, and government regulations, and strategies on how-to best audit-proof our agency. For your consideration, you can view the [full agenda here](https://www.decisionhealth.com/hhcoding-compliance/index.html).

**Key Takeaways Include:**

* Review of the latest laws and regs, from new code descriptions to Stark Law reform.
* Hot trends in state and federal investigation and prosecution that can cost you millions in takebacks and fines.
* The best ways to denial-proof your practice, and to fight back when denials get through.
* Generous Q&A sessions to make sure important issues get addressed.

I would appreciate your approval to attend at your earliest convenience so I can register to take advantage of discounted pricing and reserve my seat before the conference reaches capacity.

Thank you for your consideration.

Sincerely,

[Your Name]